

Contact:

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Members' briefing pack

Wednesday, 12 June 2024

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Community Wellbeing and Housing Committee
The following 'to note' reports fall under the remit of the Community Wellbeing and Housing Committee

1. Household Support Fund Round 5 Briefing Note

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An update on the distribution of phase five of the Household Support Fund.

Environment and Sustainability Committee
The following 'to note' reports fall under the remit of the Environment and Sustainability Committee.

2. Parking Service - Partnering with other authorities

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This report is restricted in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

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Briefing Household Support Fund Round 5

Objective:

The purpose of this briefing is to provide councillors with comprehensive information regarding the utilisation of the Household Support Fund Round 5 within Spelthorne Borough Council, ensuring effective allocation and distribution of funds to eligible households within our borough.

Background:

The Household Support Fund was established by Government to address the immediate financial needs of vulnerable households adversely affected by various economic challenges, including but not limited to, the recent pandemic, economic downturns, and unforeseen crises. Round 5 of the fund aims to continue supporting these households by providing targeted assistance.

Rationale:

Round 5 Household Support Fund (relating to the six month period to end of September 2024). Given the relatively small amount (£168k) being allocated to the Council, that the distribution methodology by SCC is based on the previous round's methodology, and that Government is not emphasising any new prioritisation criteria, officers suggest we distribute on the same methodology as used for round 4- this is consistent with the recommendation approved by CWHC on 17th January 2023 which said ".Agree that this becomes, subject to any new national criteria, the ongoing approach for the HSF when it extends to phases 4 and beyond from April 2023". See attached committee report.

Housing Benefits officers will review details of previous recipients to check they are still eligible, and we will invite new applicants through a mix of digital and physical communication channels. On the basis of the last round, we anticipate approximately 3,000 eligible households and therefore we suggest a fixed sum of £50 per household which equates to £150k leaving about £18k contingency for new applicants – if at the end of the process we have unused funds, then as with Round 4 we would seek to gain approval to move the remainder through Spelthorne Healthy Communities Board to distribute based on the broader remit of the HSF scheme.

Communication:

The Council will undertake a focussed campaign to inform residents about the availability of the Household Support Fund Round 5. This will include dissemination of information through social media, council website, and partnerships with local community groups.

Application Process:

Clear and accessible application guidelines will be provided to facilitate the application process for eligible households including hard copies distributed to community centres and food banks.

Stephen Mortimer-Cleevely
Strategic Lead Independent Living
13th May 2024

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Community Wellbeing & Housing Committee



Date of meeting – 17th January 2023

Title	Household Support Fund Phase 3 (HSF)
Purpose of the report	To make a decision
Report Author	Stephen Mortimer-Cleevely
Ward(s) Affected	All Wards
Exempt	No
Exemption Reason	<i>Not applicable</i>
Corporate Priority	Community and Service Delivery
Recommendations	<p>Committee is asked to:</p> <ul style="list-style-type: none"> • Expedite the distribution of Household Support Fund Phase 3. • Have the scheme open to individual applications for people who are not just in receipt of council tax support but receive an income based DWP benefit. • Agree that in the event of any funds being unallocated that they are moved to the “General Allocation Pot” at the end of March 2023. • Agree that this becomes, subject to any new national criteria, the ongoing approach for the HSF when it extends to phases 4 and beyond from April 2023. • Accept that the amounts used here, with the exception of the total HSF Phase 3 award are based on best estimates of number of applicants in phases 1 and 2.
Reason for Recommendation	Due to the financial hardship to our residents that this scheme is intended to help with; it is important that the Committee is aware of the potential support available to our residents.

1. Key issues

- 1.1 The Government has extended the national Household Support Fund scheme by a further £500m to help households struggling with the increase in energy bills, price of food and essentials. The Government allocated funding to upper local authorities, i.e., Surrey County Council to agree with lower tier councils a basis for apportionment across the districts and boroughs and a methodology for getting funds to local residents in need.
- 1.2 In phase 1 which had to be distributed between November 2021 and 31 March 2022 Spelthorne received an allocation of £345k which we fully applied (after taking into account a £14.4k administration set aside to cover resourcing costs). For phase 1 the Government put a particular emphasis on supporting households with children with at least 50% of the funds required to go to such households. In phase 2 the Government shifted the emphasis towards supporting households with pensioners with at least a third of the funds to go to such households.
- 1.3 For Phase 2 Spelthorne was allocated by Surrey County Council a total pot of £265,313. £182,866 to be distributed to pensioner households and £82,447 for a general pot to provide support for working age households. Collectively the Surrey Councils had agreed to aim to pay £100 per household with pensioners. Spelthorne successfully distributed just under a 100 % of the phase 2 allocation.
- 1.4 The allocation for phase 3 is £244,000 and in this round of funding there has been additional emphasis on ensuring those with a disability receive support alongside those in receipt of funding in phases 1 and 2. The Housing benefits team have already spent some significant time analysing the applications for phase 2, demonstrating that a significant number of applications are in receipt of a disability related benefit.
- 1.5 Spelthorne has approximately 1,600 households with pensioners claiming Local Council Tax Support so this would essentially allocate a significant proportion of HSF phase 3 funds for pensioners if all took up the option to apply for phase 3 funding.
- 1.6 As there is specific guidance in relation to improve the impact for families with disabilities the Councillors were asked to consider 'ring fencing' a proportion of the fund. The suggested amount being £25,000, (roughly 10% of the total allocation) that can be directed with the support of the children's locality team (SCC), for those children and families that have been identified as having high energy costs for both heating and equipment usage. Those families currently identified, 25 in number, could receive support somewhere in the region of £1000 per family. To be clear, these are families who have children with potential life limiting conditions and require hoists, lifts and other powered equipment and need to heat their homes continuously. Chair and Vice Chair of Community Wellbeing and Housing committee have recommended that this

provision is catered for via the £200,000 that Councillors have earmarked for cost-of-living interventions and which Councillors are in the process deciding final allocation and distribution.

“Authorities should also consider providing support to disabled people in their area. Disabled people in particular may be facing acute challenges due to the disproportionate impact that rising costs bring for the additional services they need in order to manage their conditions, remain independent and avoid becoming socially isolated. For example, some disabled people may have increased utility bills due to the usage of equipment, aids or adaptations associated with their disability. They may also have additional heating, water or transport costs. Authorities are therefore encouraged to explore ways in which this group may be supported and must record the total value of awards granted to disabled people” Household Support Fund October – March Final Guidance

- 1.7 The Council could pay, in the region of £230,000 for previously identified households. We propose allocating based on the successful applications from households we processed in phase 2 (we processed 3300 applications) while also accepting new claims from residents who would now qualify due to a change in income circumstances or have recently moved into the borough and were not entitled to claim during the second phase of the scheme. We envisage this would be in the region of 150 new claims. It is important to note here that a significant number of applicants in phase 2 are in receipt of a disability related benefit.

This is similar the approach we used in Phase 2 but relies on the Council having bank account details obtained via an online form which would potentially reduce take up.

2. Options analysis and proposal

- 2.1 **(Preferred Option)** the Council adopt the approach taken in phase 2 of including pensioners and working age households in receipt of Local Council Tax support and guaranteed pension tax credit then each eligible household is likely to receive somewhere in the region of **£70** (based on 3,300 applicants).
- 2.2 The Council adopt the approach of top slicing the fund to make provision for disabled families or other vulnerable groups but other households covered in the guidance would receive a significantly smaller award. These groups have the potential of being targeted by the Councillors’ cost of living fund.
- 2.3 Do nothing, this would require funds are returned to Surrey County Council and jeopardise any future award phases.

3. Financial implications

- 3.1 Spelthorne’s combined funded budget for this scheme is £244,000. The proposed approach to distribution would minimise administration and resourcing pressures. We have assumed in our calculations an administration budget of £14,000 based on previous phase administration, which is deducted from the overall award. There is no expectation from central government for the authority to spend more than its allocated budget

4. Other considerations

All funding needs to be allocated to residents by the 31st of March 2023 for phase 3, so the scheme needs to be completed promptly.

5. Risk Considerations

The proposed approach will minimise the risk of insufficient take up and of not getting this much needed support out as quickly as possible. There are risks in relation to staff capacity in Housing Benefits, IT and Finance but if options are agreed, the same funding and administrative principles can be applied for potential future phases.

6. Equality and Diversity

6.1 All options are solely based on the financial situation of households. Though in previous phases we have processed significant applicants from those in receipt of a disability related benefit.

7. Sustainability/Climate Change Implications

7.1 This scheme will help residents in financial difficulty.

8. Timetable for implementation

8.1 We are looking to make the payments to households as soon as possible.

Background papers: There are none.

Appendices:

Appendix A - <https://www.gov.uk/government/publications/household-support-fund-guidance-for-local-councils/household-support-fund-final-guidance-for-county-councils-and-unitary-authorities-in-england#introduction>

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